



## **JV Flex Position Description: Outreach and Direct Support Professional**

**Position Title:** Outreach and Direct Support Professional

**Agency:** L'Arche Noah Sealth

**Program:** Noah House

**Location:** Seattle, WA

**Primary Service Category:** Ability/Disability Resource

**Other Service Categories:** Health and Health Education, Homelessness/Housing Services, Mental Health

**About JV Flex:** JV Flex is a program of Jesuit Volunteer Corps (JVC) Northwest, which partners passionate individuals with values-driven organization for a year of service in Portland or Seattle. The JV Flex program offers opportunities in personal growth and formation, along with community-building through monthly meet-ups and two annual retreats with your local cohort of fellow volunteers. Participants of the JV Flex program are also AmeriCorps members, and will receive healthcare, childcare (if needed), a living allowance of \$15,100 and the \$6345 AmeriCorps education award upon completion to use for prior loans or further study.

**About L'Arche Noah Sealth:** L'Arche Noah Sealth of Seattle is one of 17 communities in the United States that provide homes and workplaces where people with and without intellectual disabilities live, work and play together as peers, create inclusive communities of faith and friendship, and transform society through relationships that cross social boundaries. Our community, like the city of Seattle, gets its name from the 19<sup>th</sup> century Duwamish leader – Chief Sealth. Our community, founded in 1975, provides three homes and day activities for thirteen people with developmental disabilities (Core Members). They are supported by caregivers (Assistants) who come from around the country and the world to live and share life. Though founded and rooted in Roman Catholicism, we are an ecumenical, intentional faith community and a community where all religious traditions, or none at all are respected.

### **Position Description**

The Core Member Support and Outreach Assistant is a new position at L'Arche Noah Sealth created to help foster relationships between Core Members (adults with intellectual disability) and the extended community of friends of L'Arche. The JV AmeriCorps member will be responsible for providing direct care for core members in the spirit of mutual relationship as well as creating our monthly newsletter, planning engaging community events with our community night committee, and supporting core members with family and friend relationship-building through gifts, art and written correspondence.

This is a full-time, live-in position at one of our L'Arche houses in the Capitol Hill neighborhood of Seattle, which means that the JV AmeriCorps member would live and share life with people with and without intellectual disabilities as housemates. Our housing fee for the Flex JV is \$750 per month and this covers room and board, utilities, personal use of company vehicles and respite lodging at a nearby apartment. This is a unique experience to live in intentional community with people with and without intellectual disabilities and engage in housemate relationships grounded in the mission of L'Arche and mutual relationships.



## **Duties and Responsibilities**

- Caregiving - direct support of adults with intellectual disabilities, including housework, meal prep and personal care support (60%)
- Writing newsletter and other outreach and recruitment materials (15%)
- Staff meetings, staff formation, trainings, retreats, American Sign Language class, and participating in the anti-racism work group (10%)
- Supporting with core member relationship building activities (10%)
- Event planning, such as our bi-monthly community nights (5%)

**Language Requirements:** English. Candidates with any level of ASL encouraged to apply.

**Education Requirements:** High School Diploma. A college degree (liberal arts) or in a related field (social work, psychology, nursing, etc.) is preferred though not essential. Training related to care of clients happens on site and through classes held by Developmental Disabilities Administration.

**Other Requirements:** Valid driver's license required in order to drive L'Arche minivan around the city to Core Member activities 3 times per week.

## **Additional Position Details**

### **Physical/Mental Performing Elements:**

- Must be able to communicate effectively with team and the public
- Must be able to provide personal cares which includes bending, kneeling and carrying 30lbs
- Must be a mature individual who is able to deal with tension and conflict and abide by the community's policies and procedures
- Must be willing to learn to take responsibility for themselves and behave appropriately
- Must be willing to take direction, carry responsibility and maintain a professional confidentiality
- Regular use of computers, copier and minivans as well as regular use of stove and oven for cooking meals for all housemates
- Must be open-minded, with strong communication and writing skills
- Must feel a call to serve with people with an intellectual/developmental disability but previous experience is not required
- Must be able to learn American Sign Language (classes will be provided by L'Arche; previous experience with ASL not necessary)

### **Training and Professional Development Offered:**

First Aid/CPR, Food Handler's certification, and WA Home Care Aid Certification. We will provide this required training in our required 75-hour training program through our orientation training and continuing education training on mandated reporting through our in-home training program.

**To apply** for this and other JV Flex positions, please submit an online application at [jvcnorthwest.org/JVFlex](http://jvcnorthwest.org/JVFlex)